



ANNUAL PROCUREMENT PLAN - FINANCIAL YEAR 2020/2021 FOR THE ROAD FUND ADMINISTRATION (RFA)

ITEM No	1	2	3	4	5	6	7	8
	Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
1	NCS/ONB/RFA - .../2020	Advertising	Various	ONB	NAD	Apr-20	Mar-21	
2	NCS/RFQ/RFA - .../2020	Adverts (Public Notices, Tender)	Various	RFQ	NAD	Apr-20	Mar-21	
3	NCS/RFQ/RFA - .../2020	Advertorials	Various	RFQ	NAD	Apr-20	Mar-21	
4	NCS/RFQ/RFA - .../2020	Advert (Marketing Campaigns)	Various	RFQ	NAD	Apr-20	Mar-21	
5	NCS/RFQ/RFA - .../2020	Annual RUCS Increase Campaign	Various	RFQ	NAD	Apr-20	Mar-21	
6	NCS/RFQ/RFA - .../2020	Annual Stakeholder - RFA B/Plan	Various	RFQ	NAD	Apr-20	Mar-21	
7	NCS/RFQ/RFA - .../2020	Annual Stakeholder Dinner	Various	RFQ	NAD	Apr-20	Mar-21	
8	NCS/RFQ/RFA - .../2020	Branding RFA Villages	Various	RFQ	NAD	Apr-20	Mar-21	
9	NCS/ONB/RFA - .../2020	Bank Charges (Annual Audit and Depreciation)	Various	ONB	NAD	Apr-20	Mar-21	Contract in place
10	SC/RFQ/RFA - .../2020	Basic Police/Law Enforcement Course for Inspectors	As required / Adhoc	RFQ	NAD	Apr-20	Mar-21	
11	G/IQ/RFA - .../2020	Books	Various	DP	NAD	Apr-20	Mar-21	Small value procurement
12	NCS/RFQ/RFA - .../2020	Branding of CBC Offices	Various	RFQ	NAD	Apr-20	Mar-21	
13	NCS/ONB/RFA - 01/2019	Cash in Transit (Provision of Security Guarding)	Various	ONB	NAD	Apr-20	Mar-21	Contract in place
14	W/RFQ/RFA - .../2020	CBC Accommodation Construction (Phase 4)	1	RFQ	NAD	Apr-20	Mar-21	
15	NCS/DP/RFA - .../2020	Cellphone Communication	12	DP	NAD	Apr-20	Mar-21	Contracts in place
16	NCS/RFQ/RFA - .../2020	Cloud Security - MS 365	1	RFQ	NAD	Apr-20	Mar-21	

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17	G/RFQ/RFA - .../2020	Cleaning Materials	12	RFQ	NAD	546 000,00	Apr-20	Mar-21	Small value procurement
18	SC/ONB/RFA - .../2020	Communication and Marketing Strategy	1	ONB	NAD	350 000,00	Apr-20	Oct-20	
19	G/RFQ/RFA - .../2020	Computer Software - License renewals	12	RFQ	NAD	1 050 000,00	Apr-20	Oct-20	License for the RFA Intranet
20	G/IQ/RFA - .../2020	Computer Equipment	As needed	IQ	NAD	239 000,00	Apr-20	Mar-21	Small Value Procurement
21	G/RFQ/RFA - .../2020	Computer Software	12	RFQ	NAD	210 000,00	Apr-20	Oct-20	
22	SC/RF/RFA - 07-2019	Consultancy - Toll Fees Study (TLE)	-	RP	NAD	1 300 000,00	Apr-20	Mar-21	Contract in place
23	G/RFQ/RFA - .../2020	Corporate Items	Various	RFQ	NAD	700 000,00	Apr-20	Mar-21	
24	G/RFQ/RFA - .../2020	Corporate Uniforms	Various	RFQ	NAD	1 100 000,00	Apr-20	Mar-21	
25	G/RFQ/RFA - .../2020	Corporate Gifts	Various	RFQ	NAD	37 020,00	Apr-20	Mar-21	
26	SC/RQ/RFA - 05/2019	Customer Service Charter	1	RQ	NAD	550 000,00	Apr-20	Mar-21	Contract in place
27	SC/RF/RFA - .../2020	Development of RUCS	-	RP	NAD	2 000 000,00	Apr-20	Mar-21	
28	SC/DP/RFA - .../2018	EbizFrame Annual Maintenance Contract	12	DP	NAD	2 800 000,00	Apr-20	Mar-21	Contract in place
29	NCS/DP/RFA - .../2020	Email and Internet Services	-	DP	NAD	1 740 000,00	Apr-20	Mar-21	Contract in place
30	SC/RF/RFA - .../2020	Employee Wellness	As needed	RP	NAD	300 000,00	Apr-20	Mar-21	
31	NCS/RFQ/RFA - .../2020	Entertainment	As needed	RFQ	NAD	1 031 000,00	Apr-20	Mar-21	
32	G/IQ/RFA - .../2020	Equipment Hiring	As needed	IQ	NAD	131 600,00	Apr-20	Mar-21	Small Value Procurement
33	NCS/RFQ/RFA - .../2020	Festive Season Campaign	Various	RFQ	NAD	150 000,00	Apr-20	Mar-21	
34	G/RFQ/RFA - .../2020	Furniture and Fittings	Various	RFQ	NAD	231 500,00	Apr-20	Mar-21	
35	SC/RF/RFA - .../2020	Legal Fees	Various	RP	NAD	1 700 000,00	Apr-20	Mar-21	Contract in place
36	SC/DP/RFA - .../2020	Licence Renewal (Audit & Risk)	As needed	DP	NAD	350 000,00	Apr-20	Mar-21	
37	NCS/IQ/RFA - .../2020	ICT Annual Maintenance	Various	IQ	NAD	75 000,00	Apr-20	Mar-21	Small Value Procurement, Replace faulty hardware
38	SC/RF/RFA - .../2020	Insurance	Various	RP	NAD	350 000,00	Apr-20	Mar-21	
39	SC/RF/RFA - .../2020	Interim Fuel Levy Refund Rate Review	Various	RP	NAD	150 000,00	Apr-20	Mar-21	
40	SC/OIB/RFA - .../2020	MDC Automation Project	-	OIB	NAD	54 383 000,00	Apr-20	Mar-21	
41	NCS/RFQ/RFA - .../2020	Media Engagement	Various	RFQ	NAD	160 000,00	Apr-20	Mar-21	

42	G/RFQ/RFA - .../2020	Minor Furniture and Fittings	Various	RFQ	NAD	30 600,00	Apr-20	Mar-21	
43	G/RFQ/RFA - .../2020	Minor Office Equipment	Various	RFQ	NAD	85 000,00	Apr-20	Mar-21	
44	NCS/IQ/RFA - .../2020	Minor Computer Equipment	As needed	IQ	NAD	150 598,00	Apr-20	Mar-21	Small Value Procurement
45	NCS/ONB/RFA - .../2020	Mobile Weighting Device Trailer	1	ONB	NAD	250 000,00	Apr-20	Mar-21	
46	NCS/DP/RFA - .../2020	Motor Vehicle Expenses	Various	DP	NAD	490 000,00	Apr-20	Mar-21	
47	G/ONB/RFA - 01/2018	New ERP Disaster Recovery System	-	ONB	NAD	2 000 000,00	Apr-20	Mar-21	Contract in place
48	G/ONB/RFA - 01/2018	New ERP Licence and Support Services	-	ONB	NAD	1 800 000,00	Apr-20	Mar-21	Contract in place
49	G/RFQ/RFA - .../2020	Office Equipment	Various	RFQ	NAD	96 000,00	Apr-20	Mar-21	
50	NCS/DP/RFA - .../2020	Postal and Courier Services	Various	DP	NAD	296 959,00	Apr-20	Mar-21	
51	NCS/ONB/RFA - 03/2019	Printing	As needed	ONB	NAD	1 517 700,00	Apr-20	Mar-21	Contracts in place
52	NCS/DP/RFA - .../2020	Procurement of Exhibition Services	As per event	DP/IQ	NAD	125 000,00	Apr-20	Mar-21	Trade Fairs, Shows & Expos
53	SC/RP/RFA - .../2020	Professional Fees	Various	RP	NAD	1 334 504,00	Apr-20	Mar-21	
54	SC/RP/RFA - .../2020	Professional Fees (Legal, including for the Board)	-	RP	NAD	1 275 000,00	Apr-20	Mar-21	
55	NCS/RP/RFA - .../2020	Property Valuation	As needed	RP	NAD	150 000,00	Apr-20	Mar-21	
56	SC/RP/RFA - .../2020	Public Relations	Various	RP	NAD	75 000,00	Apr-20	Mar-21	
57	NCS/ONB/RFA - 03/2019	Rebranding Consultancy and Creative Design	Various	ONB	NAD	3 000 000,00	Apr-20	Mar-21	Contract in place
58	NCS/RFQ/RFA - .../2020	Rebranding and Signage - CBC/MDC	Various	RFQ	NAD	300 000,00	Apr-20	Mar-21	
59	SC/RP/RFA - 16/2018	Record Management (EDRMS)	1	RP	NAD	2 650 000,00	Apr-20	Mar-21	Contract in place
60	NCS/RFQ/RFA - .../2020	Relocation Costs	As needed	RFQ	NAD	90 000,00	Apr-20	Mar-21	
61	W/ONB/RFA - .../2020	Regional Office Construction & Renovations	As needed	ONB	NAD	10 000 000,00	Apr-20	Mar-21	
62	NCS/DP/RFA - .../2020	Rental Charges	Various	DP	NAD	330 000,00	Apr-20	Mar-21	Contract in place
63	SC/RFQ/RFA - .../2020	RFA Act Amendment Project	-	RFQ	NAD	500 000,00	Apr-20	Mar-21	
64	SC/RP/RFA - 05/2017	RFA Annual Report 2020/2021	1	RP	NAD	480 000,00	Apr-20	Oct-20	Contract in place
65	W/RFQ/RFA - .../2020	RFA Head Office Improvements	-	RFQ	NAD	1 700 000,00	Apr-20	Mar-21	
66	G/ONB/RFA - 01/2018	RFA ICT System Development (ERP)	145 licenses	ONB	NAD	6 900 000,00	Apr-20	Mar-21	Contract in place
67	W/RFQ/RFA - .../2020	RFA Office Construction	-	RFQ	NAD	500 000,00	Apr-20	Mar-21	

68	SC/RF/RFA - .../2020	Road Costing Study	1	RP	NAD	750 000,00	Apr-20	Mar-21	
69	G/ONB/RFA - .../2020	Road Fund Equipment	-	RFQ	NAD	3 000 000,00	Apr-20	Mar-21	
70	NCS/IQ/RFA - .../2020	Routine and Periodic Maintenance (Hardware)	As needed	IQ	NAD	500 000,00	Apr-20	Mar-21	Small Value Procurement
71	NCS/RFQ/RFA - .../2020 G/RFQ/RFA - .../2020	Seminars and Conferences	Various	DP/RFQ	NAD	820 996,00	Apr-20	Mar-21	
72	NCS/RFQ/RFA - .../2020	Stakeholder Engagements	Various	RFQ/IQ	NAD	122 000,00	Apr-20	Oct-20	Small value procurement (Top Score 7 tournament, PE Sport Day, and Pick & ...)
73	G/RFQ/RFA - .../2020	Stationery and Consumables	12	RFQ	NAD	1 180 000,00	Apr-20	Mar-21	
74	NCS/DP/RFA - .../2020	Subscriptions/Membership Fees	Various	DP	NAD	1 164 000,00	Apr-20	Mar-21	
75	SC/RF/RFA - .../2020	Subsistence and Traveling	Various	RP	NAD	3 875 050,00	Apr-20	Mar-21	Contract in place
76	SC/RF/RFA - .../2020	Technical Audit	As needed	RP	NAD	250 000,00	Apr-20	Mar-21	
77	SC/RF/RFA - .../2020	Approved Authority Consultancy	Various	RP	NAD	10 776 000,00	Apr-20	Mar-21	Contract in place
78	NCS/DP/RFA - .../2020	Telecommunication	12	DP	NAD	900 000,00	Apr-20	Mar-21	Contract in place
79	NCS/DP/RFA - .../2020	Training (including Board Evaluations)	Various	DP	NAD	2 006 000,00	Apr-20	Mar-21	
80	SC/RF/RFA - .../2020	Transport Expenses (Hiring)	Various	RP	NAD	155 000,00	Apr-20	Mar-21	Contract in place
Total					NAD	156 457 769,00			

Signature: _____

Ali Ipinge
CHIEF EXECUTIVE OFFICER

Date: 15/7/2020