

ANNUAL PROCUREMENT PLAN - FINANCIAL YEAR 2021/2022
FOR THE ROAD FUND ADMINISTRATION (RFA)

ITEM No	1	2	3	4	5	6	7	8	9	
	Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Reason for deviating from the default method (where applicable)
1	NSC/RFO/ONB/RFA - .../2021	Advertising	Various	NSC	YES	RFO/ONB	NAD 435,000.00	Apr-21	Mar-22	
2	SC/ RP / RFA - .../2021	Audit and Risk Consultations	Various	SC	YES	RP	NAD 200,000.00	Jun-21	Mar-21	
3	SC/ RP / RFA - 18/2020	Integrated Annual Report	250 copies	SC	YES	ONB	NAD 550,000.00	Apr-21	Mar-22	
4	SC/ RP / RFA - .../2021	Basic Police/Law Enforcement Course for Inspectors	Various	SC	YES	RP	NAD 150,000.00	Apr-21	Mar-22	
5	G/DP/ IQ/ RFA - .../2021	Books	Various	G	YES	DP/ IQ	NAD 65,000.00	Apr-21	Mar-22	
6	NCS/ ONB/ RFA - 01/2019	Cash In Transit (Provision of Security Guarding)	Monthly	NCS	YES	ONB	NAD 1,995,000.00	Apr-21	Mar-22	Contracts in place
7	NCS/ DP/ RFA - .../2021	Cellphone Communication	Monthly	NCS	YES	DP	NAD 1,028,336.00	Apr-21	Mar-22	Contracts in place
8	G/ RFO/ IQ/ RFA - .../2021	Cleaning Materials	Various	G	YES	RFO/ IQ	NAD 526,000.00	Apr-21	Mar-22	
9	G/ RFO/ RFA - .../2021	Computer Software - License renewals	Annual	G	YES	RFO	NAD 1,050,000.00	Apr-21	Oct-21	Contracts in place
10	G/ IQ/ RFA - .../2021	Computer Equipment	Various	G	YES	IQ	NAD 2,435,000.00	Apr-21	Mar-22	
11	G/ RFO/ RFA - .../2021	Computer Software	Various	G	YES	RFO	NAD 504,240.00	Apr-21	Oct-21	
12	SC/ RP/ RFA - 07-2019	Consultancy - Toll Fees Study (TLE)	Various	SC	YES	RP	NAD 100,000.00	Apr-21	Mar-22	Contract in place
13	G/ RFO/ RFA - .../2021	Corporate Items	Various	G	YES	RFO	NAD 1,700,000.00	Apr-21	Mar-22	
14	G/ RFO/ RFA - 2021	Corporate Uniforms	Various	G	YES	RFO	NAD 1,000,000.00	Apr-21	Mar-22	
15	SC/ RP/ RFA - .../2021	Development of RUCS	Various	SC	YES	RP	NAD 1,000,000.00	Apr-21	Mar-22	
16	SC/ RP/ RFA - .../2018	EbizFrame Annual Maintenance Contract	Annual	SC	NO	DP	NAD 3,277,500.00	Apr-21	Mar-22	Contract in place
17	NCS/ DP/ RFA - .../2021	Email and Internet Services (VPN)	Various	NCS	YES	DP	NAD 1,644,000.00	Apr-21	Mar-22	Contract in place
18	SC/ RP/ RFA - .../2021	Employee Wellness	Various	SC	YES	RP	NAD 310,000.00	Apr-21	Mar-22	
19	NCS/ RFO/ RFA - .../2021	Entertainment (Stakeholder engagements, Catering, etc.)	Various	NCS	YES	RFO	NAD 781,364.00	Apr-21	Mar-22	
20	G/ IQ/ RFA - .../2021	Equipment Hiring (External Storage)	Various	G	YES	IQ	NAD 99,996.00	Apr-21	Mar-22	
21	G/ RFO/ RFA - .../2021	Furniture and Fittings (Office Furniture)	Various	G	YES	RFO	NAD 169,000.00	Apr-21	Mar-22	


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22	SCR/RF/A - .../2021	Legal Fees	Various	SC		YES	RP	NAD	2,200,000.00	Apr-21	Mar-22	Contracts in place
23	NCS/IQ/RF/A - .../2021	ICT Annual Maintenance (Wear & Tear)	Various	NCS		YES	IQ	NAD	552,000.00	Apr-21	Mar-22	
24	SCR/RF/A - .../2021	Insurance	Various	SC		YES	RP	NAD	350,000.00	Apr-21	Mar-22	Contract in place
25	SCR/RF/A - .../2021	MDC Automation Project	Various	SC		Open International Bidding	OIB	NAD	54,000,000.00	Apr-21	Mar-22	Open International Bidding
26	G/RFQ/IQ/RF/A - .../2021	Minor Furniture and Fixings (Wear & Tear)	Various	G		YES	RFQ/IQ	NAD	23,500.00	Apr-21	Mar-22	
27	G/RFQ/RF/A - .../2021	Minor Office Equipment (Wear & Tear)	Various	G		YES	RFQ	NAD	74,000.00	Apr-21	Mar-22	
28	NCS/IQ/RF/A - .../2021	Minor Computer Equipment (Wear & Tear)	Various	NCS		YES	IQ	NAD	76,300.00	Apr-21	Mar-22	
29	NCS/ONB/RF/A - .../2021	Mobile Weighing Device Trailer (Mobile Office Van)	1	NCS		YES	RFQ/ONB	NAD	250,000.00	Apr-21	Mar-22	
30	NCS/DP/RF/A - .../2021	Motor Vehicle Expenses (Fleet Maintenance & Management)	Various	NCS		YES	DP/NCS	NAD	350,000.00	Apr-21	Mar-22	Contract in place
31	G/ONB/CPBN-02/2020	NaTIS Land (One Stop vehicle driving testing in Windhoek)	1	G		YES	ONB	NAD	83,800,000.00	Apr-21	Mar-22	
32	G/ONB/RF/A - 01/2018	Business Process Improvement and Re-Engineering (BPR)	Various	G		YES	ONB	NAD	3,000,000.00	Apr-21	Mar-22	
33	G/RFQ/IQ/RF/A - .../2021	Office Equipment (Housekeeping)	Various	G		YES	RFQ/IQ	NAD	36,000.00	Apr-21	Mar-22	
34	NCS/DP/RF/A - .../2021	Postal and Courier Services	Various	NCS		YES	DP/NCS	NAD	405,300.00	Apr-21	Mar-22	
35	NCS/ONB/RF/A - 03/2019	Printing	Various	NCS		YES	ONB	NAD	1,652,100.00	Apr-21	Mar-22	Contracts in place
36	NCS/RFQ/DP/IQ/RF/A - .../2021	Procurement of Exhibition Services (Trade Fairs, Shows & Expos)	Various	NCS		YES	RFQ/DP/IQ	NAD	1,000,000.00	Apr-21	Mar-22	
37	SCR/RF/A - .../2021	Professional Fees (Consultancy Services)	Various	SC		YES	RP/ACB	NAD	1,649,000.00	Apr-21	Mar-22	
38	NCS/RFQ/IQ/RF/A - .../2021	Public Relations	Various	NCS		YES	RFQ/IQ	NAD	60,000.00	Apr-21	Mar-22	
39	NCS/ONB/RF/A - 03/2019	Rebranding Consultancy and Creative Design (Roll-Out at Additional RFA Buildings)	Various	NCS		YES	ONB	NAD	1,000,000.00	Apr-21	Mar-22	Contract in place
40	W/DP/RF/A - 02/2020	Rebranding and Signage - CBC/MDC (Roll-Out at RFA Villages)	Various	W		YES	DP	NAD	300,000.00	Apr-21	Mar-22	Contract in place
41	SCR/RF/A - 16/2018	Record Management (EDRMS)	1	SC		YES	RP	NAD	1,000,000.00	Apr-21	Mar-22	Contract in place
42	W/ONB/RF/A - .../2021	Regional Office Construction & Renovations	Various	W		YES	ONB	NAD	6,330,000.00	Apr-21	Mar-22	

43	NCS/DP/RFA - .../2021	Rental Charges (Border Post Offices)	Various	NCS		YES	DP	NAD	262,000.00	Apr-21	Mar-22	Contracts in place
44	G/ONB/RFA - .../2021	Renewable Energy (energy reduction & energy efficiency)	Various	G		YES	ONB	NAD	700,000.00	Apr-21	Mar-22	
45	SC/RP/RFA - .../2021	RFA Act Amendment Project	Various	SC		YES	RP/RFQ/IQ	NAD	150,000.00	Apr-21	Mar-22	Contract in place
46	WRFO/RFA - .../2021	RFA Windhoek Office Improvements	Various	W		YES	RFQ	NAD	2,000,000.00	Apr-21	Mar-22	
47	SC/RP/RFA-21/2021	RFA ICT System Development (ERP)	Various	SC		YES	RP	NAD	10,000,000.00	Apr-21	Mar-22	
48	G/DP/RFQ/ONB/RFA - .../2021	Road Fund Equipment (Hire)	Various	G		YES	DP/RFQ/ONB	NAD	2,000,000.00	Apr-21	Mar-22	
49	SC/RP/RFA - .../2021	Road Safety Research	1	SC		YES	RP	NAD	1,000,000.00	Apr-21	Mar-22	
50	NCS/RFQ/IQ/RFA - .../2021	Routine and Periodic Maintenance (Hardware)	Various	NCS		YES	RFQ/IQ/NCS	NAD	710,000.00	Apr-21	Mar-22	
51	NCS/RFQ/RFA - .../2021 GRFO/RFA - .../2021	Seminars and Conferences (Venue rentals, i.e., PE Sport Games, Pick & Pay Cycle Classic)	Various	NCS		YES	DP/IQ/NCS	NAD	605,156.00	Apr-21	Mar-22	
52	GRFO/RFA - .../2021	Stationery and Consumables	Various	G		YES	RFQ	NAD	1,032,299.00	Apr-21	Mar-22	
53	NCS/DP/RFA - .../2021	Subscriptions/Membership Fees	Various	NCS		YES	DP	NAD	1,900,300.00	Apr-21	Mar-22	Contracts in place
54	SC/RP/RFA - .../2021	Technical Audit	Various	SC		YES	RP	NAD	430,000.00	Apr-21	Mar-22	
55	SC/RP/RFA - .../2021	Approved Authority Consultancy	Various	SC		YES	RP	NAD	10,776,000.00	Apr-20	Mar-21	
56	NCS/RFQ/DP/IQ/RFA - .../2021	Training	Various	NCS		YES	RFQ/DP/IQ	NAD	966,436.00	Apr-21	Mar-22	
57	SC/RP/RFA - .../2021	Oracle Licencing	Various	SC		YES	RP	NAD	2,800,000.00	Apr-21	Mar-22	
58	SC/RP/RFA - .../2021	Customer Care and PABX Solution	Various	SC		YES	RP	NAD	700,000.00	Apr-21	Mar-22	
59	SC/RP/RFA - .../2021	ICT Security	Various	SC		YES	RP	NAD	520,000.00	Apr-21	Mar-22	Contract in place
60	NCS/RFQ/IQ/RFA - .../2021	Transport Expenses (Hiring)	Various	NCS		YES	RFQ/IQ	NAD	85,000.00	Apr-21	Mar-22	
Total									215,374,327.00			

Date: 18/5/2021



Signature: 
 Ali Ipingo
 CHIEF EXECUTIVE OFFICER