

# ROAD FUND ADMINISTRATION

Procurement Reference No. SC/RP/RFA-18/2022

## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

**18 August 2023**

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**EXECUTIVE SUMMARY FOR THE BID FOR PROCUREMENT  
CONSULTANCY SERVICES IN THE DESIGN AND SUPERVISION OF HOUSING  
PROJECTS IN ORANJEMUND AND TRANSKALAHARI**

**PROCUREMENT REFERENCE NO. SC/RP/RFA-18/2022**

**1. DATE OF INVITATION OF BIDS**

The RP document was circulated as an invitation to bidders on the 05 May 2023.

**2. CLOSING DATE FOR SUBMISSION OF BIDS**

The closing date for all submissions was on the 22 May 2023 no later than **11:00 AM**.

**3. DATE AND PLACE OF OPENING OF BIDS**

The bid opening took place on the **22 MAY 2023** at **11:00AM** at the RFA Head Office.

**4. NUMBER OF BIDS RECEIVED BY CLOSING DATE**

A total of **SIX (6)** bid was submitted after the closing date and time.

**5. RESPONSIVENESS OF BIDS**

| No. | Company Name Eligibility in terms of:   | Responsive (Yes/ No) |
|-----|---|----------------------|
|     | <ul style="list-style-type: none"> <li>i. Valid Good Standing Certificate: Social Security Commission (original)</li> <li>ii. Valid Certificate of Good Standing for Tender Purposes: Ministry of Finance: Inland Revenue (original)</li> <li>iii. Founding Statement / Certificate of Incorporation (certified copies)</li> <li>iv. Company Profile incl. certified ID copies of owners / shareholders / members of the business</li> <li>v. VAT Registration Certificate (certified copy)</li> <li>vi. Good standing certificate / Proof of Registration: Professional Council of Namibia (certified copy)</li> <li>vii. Valid Affirmative Action Compliance Certificate from the Employment Equity Commission (certified copy)</li> <li>viii. Joint Venture / Consortium established, signed, registered and authenticated by a notary (if applicable)</li> <li>ix. Letter of Intent from Sub-consultants (if applicable)</li> <li>x. Professional liability insurance from a well-recognised insurance company</li> <li>xi. Valid Bid Security (Bank Guarantee) (original)</li> </ul> |                      |
| 1   | Kamau Architects & Associates   | Yes                  |
| 2   | Una Stuurman Architects Incorporated  | Yes                  |
| 3   | Agostinho Ferreira Architects Incorporated  | Yes                  |
| 4   | Jack Mutua Architects Incorporated Consortium   | Yes                  |
| 5   | Loubser Kotze Architects Incorporated   | Yes                  |
| 6   | Pieter Mostert Architects & Sub-Consultant Teams  | Yes                  |

## 6. EVALUATION

| No. | Name of the Bidder                               | Score out of 70 |
|-----|--|-----------------|
| 1   | Kamau Architects & Associates                    | 54              |
| 2   | Una Stuurman Architects Incorporated             | 56              |
| 3   | Agostinho Ferreira Architects Incorporated       | 55              |
| 4   | Jack Mutua Architects Incorporated Consortium    | 55              |
| 5   | Loubser Kotze Architects Incorporated            | 55              |
| 6   | Pieter Mostert Architects & Sub-Consultant Teams | 56              |

## 7. FINANCIAL SCORE

| CATEGORIES   | Kamau Architects & Associates | Una Stuurman Architects Incorporated | Agostinho Ferreira Architects Incorporated | Jack Mutua Architects Incorporated Consortium | Loubser Kotze Architects Incorporated | Pieter Mostert Architects & Sub-Consultant Teams |
|--|-------------------------------|--------------------------------------|--|---|---------------------------------------|--|
| Namibian Shareholding (3%)                               | 3%                            | 3%                                   | 3%   | 2.67%   | 3%                                    | 2.67%  |
| Service rendered by Namibian team Leader/ Architect (4%) | 4%                            | 3.67%                                | 4%   | 3.33%   | 4%                                    | 4%   |
| Services rendered by Namibian employees (3%)             | 3%                            | 3%                                   | 3%   | 2.67%   | 3%                                    | 3%   |
| <b>Total Preference awarded</b>                          | 10%                           | 9.67%                                | 10%  | 8.67%   | 10%                                   | 9.67%  |
| <b>Total Price before preference</b>                     | N\$2 698 642.49               | N\$4 529 072.62                      | N\$3 719 999.99                            | N\$3 050 915.59                               | N\$ 2 003 661.73                      | N\$3 992 201.91                                  |
| <b>Total Price after preference</b>                      | N\$2 428 778.24               | N\$4 091 111.3                       | N\$3 347 999.99                            | N\$2 786 401.21                               | N\$1 803 295.56                       | N\$3 606 155.99                                  |
| <b>Financial Score</b>                                   | 22.27                         | 13.22                                | 16.16                                      | 19.47   | 30                                    | 15   |

## 8. RECOMMENDATION

The most responsive bidder is **Loubser Kotze Architects Incorporated**, at the total amount of **N\$ 2 003 661.73 VAT Inclusive**.