



# RFA

Road Fund Administration

*Funding roads, steering growth.*

## ROAD FUND ADMINISTRATION

Procurement No: SC/RP/RFA–13/2022

### EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

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## Executive Summary of Bid Evaluation Report

**Project Title:** Design, Develop and Execute a Competency-based Training Based on Communication competencies for the RFA Procurement

Reference number of procurement: **SC/RP/RFA–13/2022**

### 1. Scope of Contract:

The scope of services to be provided will focus on the design, development and execution of competency-based based on communication skills training. Communication skills refers to the knowledge of effective and appropriate communication patterns and the ability to use and adapt that knowledge in various contexts. The intervention shall cover the following themes:

- (i) Written Communication;
- (ii) Verbal Communication;
- (iii) Written Communication;
- (iv) Report Writing;
- (v) Presentation Skills;
- (vi) Effective Information Sourcing;
- (vii) Information Literacy;
- (viii) Information Integration; and
- (ix) Information Sharing.

2. Procurement method used: Request for Proposals

3. Date of Invitation of Bids: 01 November 2022

4. Closing date for submission of bids: 28 November 2022

5. Date and place of opening of bids: 28 November 2022, 11h00 AM, RFA Head Office
6. Number of bids received by closing date: three (3) bids
7. Responsiveness of bids:

Bidder' s Name	Pricing at Bid Opening N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
Deloitte	N/A	Yes	N/A
Hito HR and Training Consultant	N/A	No	No Good Standing for Social Security
Interactive Teambuilding Trading CC	N/A	No	No Good Standing for Social Security

8. Price comparison for bids that are substantially responsive: N/A

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference <i>[If applicable]</i>	Rank
Deloitte	<b>139 725,00</b>	<b>139 725,00</b>	<b>139 725,00</b>	No margin of preference	1

9. Best Evaluated Bid: Deloitte