



# RFA

Road Fund Administration

*Funding roads, steering growth.*

## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

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# Executive Summary of Bid Evaluation Report

## PROCUREMENT OF MICROSOFT BUSINESS STANDARD LICENSE RENEWAL

### PROCUREMENT - REFERENCE NO. NCS/RFQ/RFA – 03/2023

1. Scope of Contract:
  - 1.1. To seek the recommendation of the RFA Procurement Committee to approve the procurement of Microsoft Business Standard License Renewal, as it refers to Procurement Reference No. NCS/RFQ/RFA-03/2023
  
2. Procurement method used:
  - 2.1 "Request for Sealed Quotations" as provided by the Public Procurement Act, 2015. In terms of the Request for Sealed Quotations method as provided for in the Procurement Act of 2015 (Act 15 of 2015), section 32 (1)
  
3. Date of Invitation of Bids  
14<sup>th</sup> April 2023.
  
4. Closing date for submission of bids  
28<sup>th</sup> April 2023
  
5. Date and place of opening of bids  
28<sup>th</sup> April 2023 Procurement Officer Office Head Office building 21 Feld Street.
  
6. Number of bids received by closing date:  
7

7. Responsiveness of bids:

No.	Company Name Eligibility in terms of: i. Valid Business Registration ii. Tax Certificate	Responsive (Yes/ No)	Comments
1	Chakulu Investment CC	Yes	
2	Amana ICT	Yes	
3	Salt Essential IT	Yes	
4	Ucom Mobile Namibia	Yes	
5	Petabyte Investment CC	Yes	
6	Business Connexion	Yes	
7	Gee and Sons Trading CC	Yes	

8. Price comparison for bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference [If applicable]	Rank
Chakulu Investment CC	N\$ 677,130.06				5
Amana ICT	N\$ 562,296.12				3
Salt Essential IT	N\$ 500,336.94				1

Ucom Mobile Namibia	N\$ 48,562.50				-
Petabytee Investment CC	N\$ 491,452.50				-
Business Connexion	N\$ 538,965.96				2
Gee and Sons Trading CC	N\$ 595,487.52				4

9. Best Evaluated Bid:

The responsive bidder is Salt Essentials IT at a total cost of **N\$ 500,336.94** (inclusive of VAT).