

ROAD FUND ADMINISTRATION

Procurement No: G/RFQ/RFA-15/2022

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

Supply of Corporate Gifts

Road Fund Administration
21 Feld Street, Ausspannplatz
Private Bag 13372
Windhoek, Namibia
Tel: +264 61 433 3049
Fax: +264 61 433 3070
E-mail : procurement@rfanam.com.na

EXECUTIVE SUMMARY FOR THE BID FOR PROCUREMENT OF CORPORATE GIFTS

Procurement Reference no: G/RFQ/RFA-15/2022

1. DATE OF INVITATION OF BIDS

The RFQ document was circulated as an invitation to bidders on the 9th August 2022.

2. CLOSING DATE FOR SUBMISSION OF BIDS

The closing date for all submissions was on the 12th August 2022 no later than 15:00 AM.

3. DATE AND PLACE OF OPENING OF BIDS

The bid opening took place on the 12th August 2022 at 15:10AM at the RFA Head Office.

4. NUMBER OF BIDS RECEIVED BY CLOSING DATE

A total of 7 bids were submitted as at the closing date and time.

5. RESPONSIVENESS OF BIDS

No.	Business Entity	Is Bidder Eligible (Yes/ No)	Explanation for Unqualified Bidder
1	Hallet Media Agencies cc	Yes	N/A
2	Busby Promotions cc	Yes	N/A
3	The Pelican Media cc	Yes	N/A
4	Nam Link Trading Enterprises cc	Yes	N/A
5	Wapeny Stationery & Graphics cc	Yes	N/A
6	Spice Corporate & Promotional Gifts cc	Yes	N/A
7	Iland Investment cc	Yes	N/A

6. EVALUATION

The proposal was evaluated for responsiveness to the specifications and price.

7. TECHNICAL RESPONSIVE

No.	Company Name	Technical Ranking
1	Hallet Media Agencies cc	1
2	Busby Promotions cc	2 (one item not quoted for)
3	The Pelican Media cc	1
4	Nam Link Trading Enterprises cc	1
5	Wapeny Stationery & Graphics cc	1
6	Spice Corporate & Promotional Gifts cc	1
7	lland Investment cc	1

8. FINANCIAL SCORE

No.	Company Name	Price Total (excl. VAT)	Ranking	Price Total (incl. Vat)	Financial Ranking
1	Hallet Media Agencies cc	N\$351,757.10	4	N\$404,565.65	3
2	Busby Promotions cc	N\$311,901.00	Quote not complete	N\$365,186.15	Quote not complete
3	The Pelican Media cc	N\$319,957.00	2	N/A	
4	Nam Link Trading Enterprises cc	N\$384,790.00	5	N\$442,508.50	4
5	Wapeny Stationery & Graphics cc	N\$407,475.00	7	N/A	
6	Spice Corporate & Promotional Gifts cc	N\$303,594.38	1	N\$337,116.58	1
7	lland Investment cc	N\$351,058.50	3	N\$403,717,28	2

9 BEST EVALUATED BID:

9.1 Spice Corporate & Promotional Gifts cc at the cost of N\$ N\$337, 116.58 including VAT.