

## ROAD FUND ADMINISTRATION

PROCUREMENT OF QUEUE MANAGEMENT TICKETING SYSTEM PROCUREMENT

PROCUREMENT REFERENCE NO. NCS/RFQ/RFA – 39/2023

### EXECUTIVE SUMMARY OF BID EVALUATION REPORT

**[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]**

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## **Executive Summary of Bid Evaluation Report**

**Project Title: Procurement of Queue Management and Ticketing System**

**Procurement Reference Number: NCS/RFQ/RFA – 39/2023**

### **1. Scope of Contract:**

1.1 The purpose of the project is to manage the RFA customer expectations and satisfaction levels by implementing a queue management system and digital signage solution - Three (3) year maintenance/ support agreement.

**2. Procurement method used:** Request for Quotations

**3. Date of Invitation of Bids:** 29 January 2024

**4. Closing date for submission of bids:** 12 March 2024

**5. Date and place of opening of bids:** 12 March 2024 at 21 Feld Street,  
Ausspannplatz, RFA Head Office, Second Floor Boardroom

**6. Number of bids received by closing date:** Three (3) bids were received.

### **7. Responsiveness of bids:**

7.1 Bids were examined for completeness to determine whether all the required eligibility documents were included and presented in the formats as stipulated in the bidding document.

Table 1: Bid Responsiveness

<b>No.</b>	<b>Company Name Eligibility in terms of:</b>	<b>Responsive (Yes/No)</b>
	i. Valid Business Registration ii. Tax Certificate iii. Social Security iv. Affirmative Action	
1	<b>Loop Technologies CC</b>	Yes
2	<b>Intouch Interactive Marketing (Pty) Ltd</b>	Yes
3	<b>Averly Digital Solutions CC</b>	Yes

**8. Price comparison for bids that are substantially responsive:**

Table 2: Financial Evaluation

<b>Name</b>	<b>Price at Bid Opening N\$ Incl VAT</b>	<b>Rank</b>
<b>Loop Technologies CC</b>	<b>N\$ 496,800.00</b>	3
<b>Intouch Interactive Marketing (Pty) Ltd</b>	<b>N\$ 207,000.00</b>	1
<b>Averly Digital Solutions CC</b>	<b>N\$ 238,464.00</b>	2

**9. Final Score**

Table 3: Final Scores

<b>Name of Bidder</b>	<b>TECHNICAL SCORE</b>	<b>FINANCIAL SCORE</b>	<b>TOTAL SCORE</b>
	<b>70</b>	<b>30</b>	<b>100</b>
<b>Loop Technologies CC</b>	<b>61</b>	<b>12.5</b>	<b>73.5</b>
<b>Intouch Interactive Marketing (Pty) Ltd</b>	<b>52</b>	<b>30</b>	<b>82</b>
<b>Averly Digital Solutions CC</b>	<b>59</b>	<b>26.04</b>	<b>85.04</b>

**10. Best Evaluated Bid: Averly Digital Solutions CC**