

# ROAD FUND ADMINISTRATION

Procurement NO: G/RFQ/RFA-18/2023

## EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

13 JULY 2023

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EXECUTIVE SUMMARY FOR THE SUPPLY AND DELIVERY OF PRINTER CARTRIDGES TO  
THE RFA  
Procurement Reference no: G/RFQ/RFA-18/2023

1. DATE OF INVITATION OF BIDS

The RFQ document was circulated as an invitation to bidders on the 27 June 2023.

2. CLOSING DATE FOR SUBMISSION OF BIDS

The closing date for all submissions was on the 03 July 2023 no later than 11:00 AM

3. DATE AND PLACE OF OPENING OF BIDS

The bid opening took place on the 03 July 2023 at 11:00AM at the RFA Head Office.

4. NUMBER OF BIDS RECEIVED BY CLOSING DATE

A total of Five (5) bid was submitted as at the closing date and time.

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A total of Five (5) bid was submitted as at the closing date and time.

6. RESPONSIVENESS OF BIDS

No.	Business Entity	Is Bidder Eligible (Yes/ No)	Explanation for Unqualified Bidder
1	Denu Stationers CC	NO	Invalid good standing certificate: social security commission
2	Waltons Namibia	YES	N/A
3	Crown Distributers CC	YES	N/A
4	Omusati Stationers and Bookshop PTY LTD	YES	N/A
5	Namib office Supplies	NO	Invalid good standing certificate: Namibia revenue agency

7. EVALUATION

The proposal was evaluated for responsiveness and price.

## 8. FINANCIAL RANKING

Company Name	Price Incl. Vat (NAD)		Total Price Incl VAT	Rank
	Year 1	Year 2		
Waltons Namibia	59 652.00	63 834.00	123 486.00	3
Crown Distributers CC	56 582.07	60 001.92	116 583.99	2
Omusati Stationers and Bookshop PTY LTD	54 598.55	56 959.50	111 558.05	1

## 9. RECOMMENDATION FOR AWARD

9.1 Recommendation for award of the Supply and Delivery of Printer Cartridges to the RFA - Procurement Reference no: G/RFQ/RFA-18/2023 is made to the successful bidder from **Omusati Stationers and Bookshop PTY LTD** at the total estimated cost of per unit price, N\$ 111 558.05 for a period of two years.