

## Provision of Maintenance of Septic Tanks and Oxidation Ponds at various RFA (remote) sites

**Procurement Reference No: NCS/ONB/RFA – 04/2022**

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### **Notice to Bidders No. 3**

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This notice to Tenderers No. 3 forms an integral part of the bid NCS/ONB/RFA – 04/2022 documents and takes precedence.

Bidders are required to acknowledge receipt of this Notice to Tenderers No. 1 in writing on the attached Acknowledgement of Receipt form via sending an email to [procurement@rfanam.com.na](mailto:procurement@rfanam.com.na).

#### **NOTE:**

- a. Bidders are reminded as per notice posted on the RFA website, that this bid will close by no later than **11H00 on Tuesday, 25<sup>th</sup> April 2023**.
- b. This notice serves as a clarification of the questions received from potential bidders at the bid clarification meeting, which was held on 14<sup>th</sup> March 2023, as well as subsequent requests for clarification received thereafter via email.
- c. Note further, that after receipt of **Notice to Bidders No. 3**, some bidders who have already submitted their bids into the RFA bid box, may wish to collect those bids for amendments/modification, however, said modifications are subject to **Section 48 of the Public Procurement Act (Act 15 of 2015)**, which provides that a bidder may modify, substitute, or withdraw its bid after submission, where the written notice of the modification, substitution or withdrawal is received by the public entity before the deadline for the submission of bids (namely, before 11H00 on Tuesday, 25<sup>th</sup> April 2023).
- d. **NB: A signed copy of this notice must be attached to the technical proposal which you submit on the closing day of this bid.**

## **QUESTIONS:**

### **Question 1**

What document to be used for domicile?

### **RFA Response**

Documents such as, municipal bill from that specific town, municipal fitness certificate from the respective town and/or settlement area.

### **Question 2**

Additional requirements on page 30, under Section III, Evaluation Criteria, mandatory check list table, are mandatory?

### **RFA Response**

The items listed as “Additional requirements” under the mandatory table are not mandatory. Meaning that they are not considered disqualification. They do however carry technical evaluation points/ scores.

### **Question 3**

What are the minimum reference letters?

### **RFA Response**

A **minimum** of 5 reference letters for the period of (2016 -2023) Further, the reference letters must indicate the number of years with similar works. The years are accumulative from the letters submitted.

### **Question 4**

How many copies of bid document to be submitted? One (1) or Three (3)?

### **RFA Response**

Kindly submit one (1) original bid document, as well as three (3) copies. This is an ONB, meaning that the Technical and Financial are one holistic document.

### **Question 5**

The pumping rate per m<sup>2</sup>. Should the rates be in m<sup>2</sup> or m<sup>3</sup>?

### **RFA Response**

Bidders must ensure that rates are quoted in cubic meters/ m<sup>3</sup>. Furthermore, bidders must quote rate per km traveled to and from the sites, including for desludging purposes.

**Question 6**

Desludge service?

**RFA Response**

Service provider is required to desludge the septic tanks. Septic tank desludging is the process of removing the layers of scum and sludge from the tank. A vacuum tanker is used to remove both layers out of the tank effectively. Any waste removed from the septic tank will be taken to a licensed waste facility for safe disposal and treatment. Proof of safe waste disposal must be proven by the quoting service provider.

**Question 7**

What is the size of the Klein Manase oxidation pond?

**RFA Response**

Please Refer to Section III – Scope of Service and Performance Specifications, Table One: Specification on Sites, page 28 of the Terms of Reference Document.  
The size of the Klein Menasse Oxidation Pond is 700m<sup>3</sup>.

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**ACKNOWLEDGEMENT OF RECEIPT FORM  
OF  
NOTICE TO BIDDERS NO. 3**

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I herewith acknowledge receipt of this **Notice to Bidders No. 3** for the above-mentioned bid/tender.

Received via:

Facsimile

E-mail

Other  \_\_\_\_\_

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Name of Authorized Tenderer's Representative

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Signature of Authorized Tenderer's Representative

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Name of Company/Tenderer

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Date