

Procurement Reference No: G/RFQ/RFA – 17/2022

Procurement of an Exhibition Stand for the RFA

---

### NOTICE TO TENDERERS No.1

---

This notice to Tenderers No. 1 forms an integral part of the bid/ tender G/RFQ/RFA – 17/2022 documents and takes precedence.

Tenderers are required to acknowledge receipt of this Notice to Tenderers No.1 in writing on the attached Acknowledgement of Receipt form via sending an email to [procurement@rfanam.com.na](mailto:procurement@rfanam.com.na).

#### NOTE:

This notice serves as a clarification on the questions received from potential bidders on 9<sup>th</sup> August 2022.

NB: A signed copy of this notice must be attached to the bid document which you submit on the closing day of this tender 12 August 2022 at 15h00.

#### QUESTIONS:

##### Question 1

Kindly stipulates dates of each event below

Set up and Dismantle (Ongwediva Trade Fair) -  
Set up and Dismantle (Keetmanshoop Agricultural Show)  
Set up and Dismantle (Windhoek Show)

##### RFA Response

The events/trade shows are scheduled as indicated below.

1. Ongwediva Trade Fair (26 August to - 01 September 2022)
2. Keetmanshoop Agricultural & Industrial Show (06 - 10 September 2022)
3. Windhoek Agricultural & Industrial Show (23 September - 01 October 2022)

The service provider must ensure that the stand is setup at least a day before the event and dismantled the day after the event.

---

Procurement of an Exhibition Stand for the RFA

---

ACKNOWLEDGEMENT OF RECEIPT FORM  
OF  
NOTICE TO TENDERERS NO. 1

---

I herewith acknowledge receipt of this Notice to Tenderers No. 1 for the above-mentioned bid/tender.

Received via:

Facsimile

E-mail

Other  \_\_\_\_\_

---

Name of Authorized Tenderer's Representative

---

Signature of Authorized Tenderer's Representative

---

Name of Company/Tenderer

---

Date