

TENDER NO.: NCS/RFQ/RFA – 08/2022

Procurement of Upgrading the RFA's Boardroom Equipment - Procurement
Reference No: NCS/RFQ/RFA – 08/2022
NOTICE TO TENDERERS No.1

This notice to Tenderers No. 1 forms an integral part of the bid/ tender NCS/RFQ/RFA – 08/2022 documents and takes precedence.

Tenderers are required to acknowledge receipt of this Notice to Tenderers No. 1 in writing on the attached Acknowledgement of Receipt form via sending an email to procurement@rfanam.com.na. A copy of this notice should also be attached in the Technical Proposal to be submitted.

This notice serves as a clarification on the questions received from bidders.

Question 1

Kindly provide me with the size of each boardroom.

RFA Response

We have indicated that suppliers must conduct a site visit and familiarize themselves with the boardrooms, particularly the size. The RFA still recommends that bidders visit the RFA office both at No. 21 Feld Street as well as the smaller office at No. 19 Feld Street in order to assess each boardroom individually.

Question 2

How many participants should be accommodated in each one (boardroom)?

RFA Response

10 – 20 people.

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ACKNOWLEDGEMENT OF RECEIPT FORM
OF
NOTICE TO TENDERERS NO. 1

I herewith acknowledge receipt of this Notice to Tenderers No. 1 for the above-mentioned bid/tender.

Received via:

Facsimile

E-mail

Other _____

Name of Authorized Tenderer’s Representative

Signature of Authorized Tenderer’s Representative

Name of Company/Tenderer

Date