

FROM THE CEO'S DESK

The last few weeks have been different from other times at the RFA. With the suspension of the CEO, there is not much that we can use to fill this page...



HEALTH IN THE OFFICE

It's cold and flu season!

With a bitterly cold winter currently taking hold, there are many of us with blocked noses and stuffy heads- a clear indication of the onset of the flu. Even worse, for those with tight chests and bad coughs, the flu can make us feel that it is the end of the world.

Obviously, once you get to this stage, getting an appointment with your doctor is first prize (and don't forget your note from the doctor to qualify for sick leave!). Many of us work too hard and don't take enough care of ourselves to realise that prevention is far better than cure. Eat healthily, drink plenty of water, take your daily dose of vitamins and remember to practice prevention of the germs at the office. Some useful tips are:

- Wash your hands regularly, especially if you are in the proximity of somebody who is ill and you are handling objects that they have touched.
- Wipe clean surfaces such as your telephone, staplers, punches and rulers, especially if these are items that are shared in the office.
- Use tissues only once and discard immediately after use. Wash your hands after you've cleaned your nose. Germs and viruses that cause colds and flu thrive in the mucous cavities of the nose.
- We know that often this is not the ideal but bed rest, along with your medication, is the best way to manage your illness.

One very useful tip to unblock a stuffy nose and loosen a tight chest is to create a steam remedy using either a mentholated rub or a few drops of essential oils such as tea tree or eucalyptus. This is highly antiseptic. Try it:

1. Fill your bathroom basin or a plastic bowl half way with hot water. The steam from the hot water will act as a carrier for the vapours you will inhale. Be careful not to put your face too close to the water, you may scald your nose.
2. Add a teaspoon of mentholated rub (found at your grocery store or the pharmacy), or a few drops of the essential oils to the hot water. Essential oils are available from your pharmacy or health shop. Please consult with your pharmacist about how they should be used.
3. Place a towel over your head and rest over the steam that comes off the water. Try to capture as much of the steam as you can by covering your head and the bowl.
4. Breathe in the vapours gently and feel how it starts unclogging your nose. Repeat as often as you feel is necessary. Do this before going to bed and have a good night's rest.

FROM THE EDITOR'S DESK



Dear RFA Family

The last few weeks have been particularly difficult for all of us. Under the difficult circumstances of not having our CEO, our Fund Manager and Accountant Treasury Management with us, morale has been lacking. We are going through a difficult time at the moment. Much of the information that we are digesting comes from mostly unsubstantiated information in the mass media. However hard things may seem, we still have a mandate to fulfil to the people of Namibia.

Allow me to elaborate. Our core function is to collect funds from our road users and allocate these funds for the upkeep and maintenance of our national road network. During our last communication, the CEO emphasised that the recent heavy rains had caused unprecedented damage to our roads. Despite the damage, road surface consumption continued unabated. Over the last few weeks, we have witnessed urban rehabilitation of our roads and it is this act that we need to stay focussed on. The money that we are collecting is paying for this very important function.

I would like to urge you to stay focussed, keep up the good work and let's keep the vision of the Road Fund Administration at the forefront of everything we do!

A handwritten signature in cursive script that reads "Fenni".

Regards till our next edition!
Fenni Angukku
Editor

INTERVIEW WITH YOUR NEW INTERNAL AUDITOR



Elvis Kambatuku is the new internal auditor at the RFA, appointed in the beginning of May of this year. A rather imposing man, he is friendly, even though he says that it is something we probably won't know about him! First impressions are that he is confident, judging by his strong and solid handshake, but there is an element of serious business about him too!

RFA Companion: When did you join the RFA?

EK: I joined RFA on 03/05/2011

RFA Companion: Where did you work before coming to the RFA and what were your responsibilities there?

EK: I worked at Deloitte&Touche Namibia as an Internal Audit Supervisor (Senior Internal Auditor). My responsibilities included supervising audit engagements, preparing audit committee documentation and I even served on some of those audit committees. For example, I served on the audit committee for Namibia Beverages (Pty) Ltd. I was also involved in the drafting of policies for various stakeholders and participated in compiling of Enterprises risk registered and audit programs.

RFA Companion: Is working at the RFA different? How?

EK: As an experienced internal auditor, I don't think there are any differences in Internal Audit practices as a whole in this world. But there are certain things that an Internal Auditor can improve on such as improving on an organisation's internal controls and building client relationships.

RFA Companion: **Tell us about your family**

EK: I am married to Josephine Tjiroze and we have a beautiful daughter, Tjavii. Myself, I come from the family of 7 (4 brothers and 2 sisters). My father is Claudius Kambatuku and my mother is Kamuki Mutjavikua

RFA Companion: **What do you do to relax? Do you have any hobbies?**

EK: I read business magazine and play soccer

RFA Companion: **Tell us something about yourself that we would never guess!**

EK: I am friendly.

RFA Companion: **The friendliness is very obvious, Elvis!**

INTERVIEW WITH WINFRED KABUNGA



Winfred has been in the employ of the Road Fund Administration for the past two years and is a loyal MDC Assessor. RFA Companion spoke with Winnie about her job and a few other things...

RFA Companion: **How long have you been working at the RFA?**

WK: I have started working at the RFA in July 2009. Literally, this is my second year working for the RFA.

RFA Companion: **Did you start in “Mass Distances Charges” immediately, or did you work at another department before?**

WK: I was appointed as a Mass Distance Charge Assessor and am still one. With the experience I have gained and should any opportunity of climbing up the ladder be availed to me, I will definitely grab it with pleasure.

RFA Companion: **Do you need special training, have special knowledge about MDC to work with your clients?**

WK: Definitely. You cannot be in a position for about two years without training, if you ought to give excellent service to the clients. Technology, the environment that we are working in and the ways of doing things are changing every day. To be fully equipped with knowledge and skills, I need to refresh often with relevant training and workshops to keep up to date within the lines of my duties.

RFA Companion: **Do you find your job rewarding?**

WK: Yes, it is rewarding in a sense that, dealing with different kinds of customers at different levels is not an easy thing as everybody might think, but knowing that they are satisfied with the service I offer and deliver satisfies me.

RFA Companion: **What do you do in your free time? Do you have any hobbies?**

WK: I relax by reading magazines, books especially motivational books and watching television.

RFA Companion: **Tell us about your family.**

WK: I am a fifth child in a family of 12 twelve, with 4 boys and 7 girls. I am blessed with my own two beautiful kids, a girl and a boy.

RFA Companion: **Tell us something about yourself that would surprise us**

WK: I am an introvert, self starter, prayerful and highly motivated.



BIRTHDAY LIST OF THE RFA STAFF

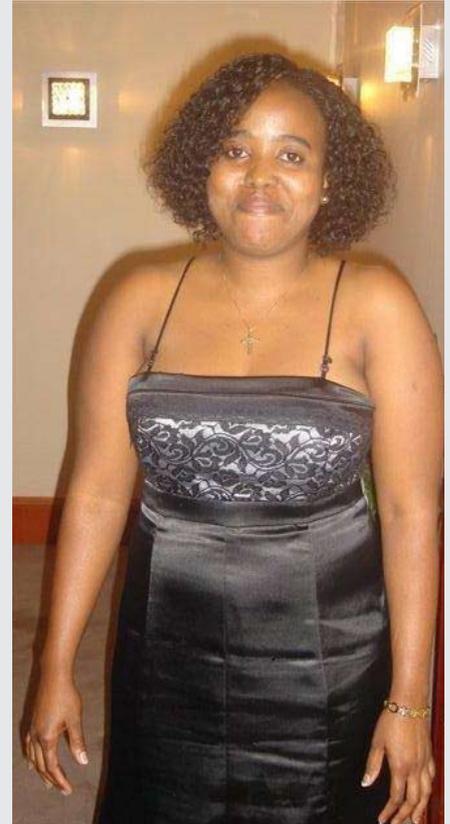
Below is a list of birthdays of the RFA staff from July to September 2011:



Jeremia Hishitongo	5 July
Ester Shivute	6 July
Eivy Kambalala	8 July
Marion Moller	23 July
Desmond Basson	5 August
Shikongo Ngolo	6 August
Winfred Kabunga	8 August
Talaska Katjiruru	22 August
Jean Nsengiyumva	2 September

A NEW ADDITION TO THE RFA FAMILY

Namasiku Mutumba, our Assistant Accountant: Fuel Levy & MDC gave birth to a lovely daughter on 11 June 2011. As many of you know, Namasiku had minor complications with her pregnancy, with the result that Malony Kim Blessing Maswahu was born prematurely. We are pleased to report that Namasiku is in high spirits and has been discharged from hospital. She currently spends her time between home and the hospital and is under strict doctors' orders to stay relaxed and enjoy her baby. Congratulations Namasiku!



CORPORATE SOCIAL INVESTMENT

The Road Fund Administration donated of N\$ 32 000.00 to the four Vocational Training Centres at the Namibia Training Authority (NTA) in April 2011. The CEO of the RFA, Mr Penda Kiyala, who handed over the donation to Chief Executive Officer of the NTA, Ms Maria Nangolo-Rukoro, emphasised that the RFA's corporate social investment policy focuses on women, children and education. Because of this, the RFA wholeheartedly supports the promotion of training at the four centres of the Namibian NTA.

The centres that benefited are; Valombola Vocational Training Centre, Eenhana Vocational Training Centre, Southern Cross Capital Human and Community Skills and Omahae Rehabilitation centre, with each receiving N \$ 8000.00.

Another donation of N\$ 16600.00 was made to Diaz Primary School in Lüderitz. The funds will be used for the building of the road surface for the pre and lower primary learners' road safety area.